

ANDHRA PRADESH STATE ROAD TRANSPORT CORPORATION



Lr.No.STO(DP)/482(1)/2013-IT.

O/o the V C & M D,
Bus Bhavan, Hyderabad.
Dt.8.5.2013.

Joint AD,PD & IT Circular No.19/2013 dt.08.05.2013.

Sub : **MUSTERS** - Standardization of Muster closing date and Salary Date across the Corporation - Instructions - Issued - Regarding.

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At present the Muster closing date is 16th of every month and salary is being paid on 1st of following month across the Corporation except for 19 depots of the Greater Hyderabad Zone(GHZ), all Depots of Kurnool Region and Hindupur Division.

Implementation of CIS Project is at an advance stage and it is proposed to launch pilot project in the month of July 2013. In order to implement CIS Project there should be common muster closing date and payment date across all Units of the Corporation.


In Kurnool Region and Hindupur Division the muster closing date is 15th of every month and already assuming period of 15 days is considered for all employees. However instead of Paying the salary on 1st of next month it is being paid on 28th of current month for administrative reasons.

It is now decided to change the muster closing date from 15th to 16th and Salary payment date from 28th to 1st of next month for all the units of Kurnool Region and Hindupur Division.

These instructions will come into force w.e.f salary bill of May 2013 payable on 1st June 2013

Necessary software modifications have been carried out by the computers Department and kept in 'RTCWAN' folder 'STO-DP/musdt-sw' for downloading and implementing in the above depots for proper accountal of attendance and salary for the month of May 2013.

MATTER MAY BE TREATED AS MOST IMPORTANT.


VICE CHAIRMAN AND MANAGING DIRECTOR

To
The Executive Director(KDP Zone).
The Regional Managers, KNL/ATP Regions for n/a.
All the Officers of Kurnool and Ananthapur Regions.